

**THE PLASTICS EXPORT PROMOTION COUNCIL, MUMBAI**

**GUIDELINES FOR SUBMISSION OF DOCUMENTS FOR MEMBERSHIP AND REGISTRATION WITH THE COUNCIL**

**Visit our link for online Membership Registration [www.plasticsepc.org](http://www.plasticsepc.org)**

**I. DOCUMENTS TO BE SUBMITTED ALONGWITH MEMBERSHIP APPLICATION**

**1. MEMBERSHIP FEES:**

A Demand Draft/Cheque favouring "The Plastics Export Promotion Council" payable at Mumbai as per serial No. a) or b) Outstation firms (outside Mumbai) should send Demand Drafts only.

		<b>No. : MS/INV/2015-16/2</b> <b>Date : 01 July, 2017</b>		
		<b>GSTNo:27AAACT2024N1ZC</b> <b>PAN:AAACT2024N</b>		
	<b>FEES FOR MANUFACTURER-EXPORTER</b> Amount Payable Rs.		<b>FEES FOR MERCHANT-EXPORTER</b> Amount Payable Rs.	
	Based on average overall sales turnover of the past 3 financial years (including Local Sales, Exports of Plastics and Non-Plastics <u>(Chartered Accountant's Certificate certifying overall sales turnover (local sales and exports of All Products) has to be submitted if Sales Turnover of the firm is Nil or less than Rs. 50Lacs.)</u> )		Based on average exports of Plastic products for the past 3 financial years <u>(A Chartered Accountant's Certificate certifying average exports of plastics products has to be submitted if Export of Plastic Products of the firm is Nil or less than Rs. 10 Lacs.)</u>	
	Upto Rs. 50 Lacs	Above Rs. 50 Lacs	Upto Rs. 10 Lacs	Above Rs. 10 Lacs
<b><u>Towards Entrance Fees</u></b>	Rs. 5,000	Rs. 10,000	Rs. 5,000	Rs. 10,000
<b><u>Towards Membership subscription for the year 2017-2018</u></b>	Rs. 5,000	Rs. 10,000	Rs. 5,000	Rs. 10,000
<b><u>Administrative Charges</u></b>	Rs. 500	Rs. 500	Rs. 500	Rs. 500
<b><u>Total (Excl. GST)</u></b>	Rs. 10,500	Rs. 20,500	Rs. 10,500	Rs. 20,500
<b><u>GST@18%</u></b>	Rs. 1,890	Rs. 3,690	Rs. 1,890	Rs. 3,690
<b><u>TOTAL membership Payable (Incl.GST)</u></b>	Rs. 12,390	Rs. 24,190	Rs. 12,390	Rs. 24,190

- List of Names and addresses of Proprietor/Partners/Directors with residential Addresses-in triplicate.
- A Photostat Certified true copy of IEM Part – II acknowledgement received from DIC/Acknowledgement for Part 'B' Form submitted to SIA confirming actual date of commencement of commercial production if the firm is other than SSI/ Udyog Aadhaar
- A Copy of the Memorandum and Articles of Association in case of Private/Public Limited Company.
- A Copy of Partnership Deed in case of Partnership Company.

**II. Documents to be submitted with the application for Registration with the Council.**

- A self certified copy of down loaded version of IEC Number issued by the Licensing Authority concerned to regional offices.
- A Self certified Copy of PAN Number issued by ITO.
- In case of Manufacturer-Exporter, Photostat Certified True Copy of the Registration Certificate issued by the Sponsoring Authorities viz. Director of Industries/Secretariat for Industrial Approvals /Udyog Aadhaar.
- All application forms with enclosures should be submitted in the concerned regional offices of the Council.