



दि प्लास्टिक्स एक्सपोर्ट प्रमोशन कौन्सिल

(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित)
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THE PLASTICS EXPORT PROMOTION COUNCIL

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July 09th, 2018

All Members / All Members of the COA

Dear Sir,

Sub : Revised instructions for registration/change in AD Code and bank account details – reg.
Ref. : Public Notice No. 103/2018 date: 27.06.2018

We wish to inform you that O/o. Commissioner of Customs (NHAVA SHEVA-I) has issued revised instructions for registration/change in AD code and bank account details through Public notice no.103/2018 dated 27.06.2018.

As per earlier Public Notice No. 50/2008 dated 26.06.2008

(<http://164.100.155.199/newsite/PublicNotices/pn2008/PN-50-08.htm>) and Facility Notice No. 34/2015 dated 24.02.2016 (<http://164.100.155.199/index.php/public-notice-for-2016/facility-notice-no-34-2015>) the registration of AD Code (Authorized Dealer Code) and submission of bank account details for the purpose of foreign currency remittance and transferring benefits such as IGST refund or ROSL/duty drawback against IEC in the Exporter's bank account is done by the EDI Section. With the introduction of PFMS aimed at timely transfer of benefits to the citizens by bringing efficiency, effectiveness, transparency and accountability in the Government system, IT infrastructure across Customs and GST has been integrated. As a result, account details already registered with the Department are being verified by PFMS to facilitate transfer of such benefits. In case PFMS is not able to verify the account details, the payment of such benefits against the IECs which needs further re-submission of account details after identifying the reasons for such error, are held up.

3. The following procedure shall be followed in this regard:

Fresh registration of AD Code or Bank Account details

(i) In case of a fresh registration of AD Code or Bank Account details for the purpose of receiving remittance or disbursal of ROSL/drawback/IGST refund in any core banking branch of the bank, the exporters will be required to declare the following information duly certified by the bank branch where he operates his bank account: -

- Name, address, contact number and email address of the account holder
- IEC, PAN of the exporter
- Account number & nature of account
- IFSC of the branch where the above account is operated
- Name, address, contact number and email address of the Branch mentioned in (d) above
- Bank A.D. Code (as applicable)

Change in registered AD Code or Bank Account details of an Exporter

(ii) In case, an exporter intends to change his registered and active account, he will be required to submit a cancelled cheque of the existing bank account (which is intended to be changed) along with

the documents listed at para 3(i) above for getting the new bank account details registered in the system.

In case where the existing bank account is claimed to have already been closed, the exporter will be required to furnish a certificate from bank verifying closure of the said account. Such letters from the Bank produced in EDI Section shall be emailed to the issuing Bank for verifying genuineness of the same and based upon the reply from the issuing Bank, the request of the exporter shall be processed.

4. While submitting the above information/documents for the purposes elaborated above, Customs Broker/any authorized person shall also submit authority letter/copy of board resolution in favour of his authorization to submit documents on the behalf of the exporter for registration/change of AD Code or bank account details.

5. Any certificate, letter or communication produced for the purposes elaborated above shall mandatorily bear the name, designation and functional contact details (such as mobile number, email address etc.) of the signatory. In the absence of the same, the request shall be rejected summarily without any further communication.

Public Notice No. 103/2018 date: 27.06.2018 is available for download/ reference using below links http://www.jawaharcustoms.gov.in/pdf/PN-2018/PN_103.pdf

This is for your information.

Best regards,

Sribash Dasmohapatra
Executive Director